### **MITRATECH**

## PolicyHub

Comprehensive policy management solution that delivers the right policies to the right employees every single time

Build a defensible compliance program



- Reduce the number of non-compliance incidents up to **20%**
- Save staff up to **25%** of the time spent managing, delivering and reporting on policies
- Overcome the challenge of ensuring all employees receive the right policies
- Deliver policy management and attestation in your language of choice

# Welcome to total policy management

From creating, approving, and communicating policies to intelligent distribution, automated knowledge assessments, and reporting, PolicyHub gives an organization the program it needs to demonstrate corporate responsibility and a defensible compliance program; reducing the risk of breeches and fines while making the policy compliance function responsive and efficient.

PolicyHub gives us a truly flexible and effective solution. Firstly for communicating policies and ensuring response but more importantly it delivers the compliance reporting and assurance we need to satisfy internal audit, external regulators and the Board of Directors." - Transatlantic Re

### Policies & Procedures

With a complete policy management solution such as PolicyHub an organization is able to increase awareness, gain agreement and buy in from employees, all the while decreasing the cost of non-compliance by greater than 60%.

Do you need a clear way to communicate the following policies and procedures across your team? If so, then PolicyHub could be exactly what you require.

- General Data Protection Regulation (GDPR)
- Code of Conduct by Role
- Insider Trading Policy
- Diversity Policy
- Disclosure Policy
- Antitrust Laws
- Dodd-Frank
- UK Bribery Act
- Environmental Laws and Regulations
- Foreign Corrupt Policies Act
- Political Activities and Contributions
- Workplace Harassment
- Sexual Harassment
- Equal Opportunity and Hiring Policies
- Substance Abuse
- Client Privacy Protection Policy

### Make your policies and procedures part of your culture with PolicyHub:

### Comprehensive

- Easily target policies for specific employees through integration with your HR directory
- Standardize, access, update, and maintain policies from a single database
- Set up as many levels of review and approval as needed, ensuring all steps are followed prior to the release of a policy

#### Intuitive

- Provide your staff a clear presentation of information with browser-based access to only the latest version of the document
- Communicate policies with an interface in multiple languages
- Access a personal library of policies and procedures that is specific to your role and department
- No training required to roll out to end users

### Defensible

- Create detailed reporting in real-time, and respond and react to investigations or audits instantly
- Reduce operational inefficiencies and the cost of compliance
- Run detailed audit trails and management reporting on policy agreement and understanding, identify compliance deficiencies and mitigate risk